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### Membership Form

Full Name\* (in Block Letters) : \_\_\_\_\_

Gender : ☐ Male ☐ Female

Date of Birth : (dd/mm/yyyy) \_\_\_\_\_

Name of School (Student Member) : \_\_\_\_\_

Std : \_\_\_\_\_

Residential Address\*: \_\_\_\_\_

Contact Number : (Cell 1) \_\_\_\_\_ (Cell 2) \_\_\_\_\_

(Residence) \_\_\_\_\_ Email Address : \_\_\_\_\_

Plan : ☐ Children's Plan ☐ Elder's Plan ☐ Family Plan

Membership Period: ☐ Quarterly ☐ Yearly

Home Delivery: ☐ Required ☐ Not Required

\*Documents attached: ☐ Photo ☐ Proof of Identity ☐ Proof address

### Rules & Regulations:

- \* Books should be returned within 8 days. One week grace period will be allowed upon prior intimation. Late fee will be charged @ Rs.1/- per day after 21 days.
  - \* Magazines will have to be returned strictly within 8 days. No grace period allowed.
  - \* Handle books carefully. Do not mark anything on the book. If the book / magazine is torn, damaged or lost the cost of book + penalty charges of Rs. 50/- will have to be paid by the member.
  - \* Renewal of membership should be done maximum within 15 days after the expiry of subscription period.
  - \* Reference books are for Library reading only and will not be issued at home.
- I have read and understood the rules and regulations of the Library and agree to abide by them.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use:

Remark: \_\_\_\_\_

Membership No. :		Date:	
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